

**THE PERLEY AND RIDEAU VETERANS' HEALTH CENTRE (PERLEY RIDEAU)
 BOARD GOVERNANCE
 BOARD OPERATING PHILOSOPHY AND PROCEDURE
 BOARD ANNUAL WORK CYCLE**

<u>Activity</u>	<u>Timeframe</u>
Board	
Selection of Corporate Officers	June
Activation of Board Committees	June
Selection of Committee Chairs	June
Appointment of Committee Members	June
Authorize Chair to reassign Committee Members	June
Provide Cheque signing authority	June
Delegation of Board Authority for summer months	June
Vacation	July
Vacation	August
Survey the Strategic Plan	September
Survey the Corporate By-Laws	September
Survey the Ethics Policy Framework	September
Approve the Board and Committee Annual Work Plan	September
Approve the Board Annual Training Plan and Committee Assignments	September
Approve Budget Assumptions	October
Approve Budget	December
Conduct Board Self-Assessment	March
Receive Board Self-Assessment Results	April
Executive Director Performance Evaluation	May/June

Board Governance
Board Operating Philosophy and Procedure
Appendix
Board Annual Work Cycle

Approve Annual Report to the Annual Meeting of Members June

Report to and Conduct the Annual Meeting of members June

Board Committees

Committee Members Orientation June

Select Committee Corporate Objectives Focus June

Deliver Committee Corporate Objectives Focus to the Executive Committee June

Select Board Training Recommendations June

Deliver Board Training Recommendations to the Executive Committee June

Vacation July/August

Committee Work September-March

Prepare and Deliver Annual Progress Report to the Executive Committee April

Committee Wrap Up and Projections for next slate of Committee Members May

Approved by the Board of Directors on April 02, 2009

Chair of the Board

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Board Operating Philosophy and Procedure
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